

Summary Report for Individual Task
805C-420-7004
Administer Casualty Operations in Theater
Status: Approved

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD1 - This training product has been reviewed by the training developers in coordination with the Fort Jackson / USASSI foreign disclosure officer. This training product can be used to instruct international military students from all approved countries without restrictions.

Condition: You are the Human Resources (HR) Technician in charge of Casualty Operations at echelons above brigade. You receive a deployment order (DEPOPORD) for deployment to an immature theater. Your supervisor tasks you to review the casualty program for your organization and execute theater casualty operations within your Area of Responsibility (AOR). You have access to HR enabling systems and the references on the enclosed table. Some iterations of this task should be performed in MOPP 4.

Standard: Administer casualty operations standing operating procedures (SOP) that cover all phases of deployment. Receive, validate, and submit error-free casualty reports to higher headquarters, as applicable. Reconcile all casualty information with the appropriate unit, medical personnel, Casualty Liaison Teams (CLTs), Mortuary Affairs (MA) collection points or other agencies to verify casualty information.

Special Condition: None

Safety Risk: Low

MOPP 4: Sometimes

Task Statements

Cue: You are tasked to review the casualty program for your organization and be prepared to execute theater casualty operations within your Area of Responsibility.

DANGER
None

WARNING
None

CAUTION
None

Remarks: None

Notes: None

Performance Steps

1. Explain the doctrinal mission of Casualty Operations in Theater.
 - a. Provide casualty operations support to the Combatant Commander.
 - b. Record, report, verify, and process casualty information from unit-level to the Casualty and Mortuary Affairs Operations Center (CMAOC), Human Resources Command (HRC).
 - c. Report, record, and account for all United States personnel who become casualties in theater.
 - (1) Soldiers.
 - (2) Department of Defense (DoD) Civilians.
 - (3) Coalition forces.
 - (4) Contractors.
 - d. Maintain and provide casualty data.
2. Define the principles of Casualty Operations.
 - a. Types of casualties.
 - b. Casualty status.
 - c. Reportable personnel.
 - d. Hostile / non-hostile casualty reports.
 - e. Friendly fire incidents.
 - f. Field grade review.
 - g. Submitting casualty reports.
 - (1) Initial (INIT).
 - (2) Status Change (STACH).
 - (3) Supplemental (SUPP).
 - (4) Progress (PROG).
 - (5) Health and Welfare.
 - h. Casualty Assistance Centers (CAC).
 - i. Theater casualty reporting flow.
 - j. CMAOC organization.

3. Identify elements of Theater Casualty Management.

a. Human Resources Sustainment Center (HRSC) Casualty Operations Division (COD).

- (1) Manage and support theater casualty operations.
- (2) Supports next-of-kin (NOK) casualty notification and assistance.

b. Theater CAC.

- (1) Receive, verify, and forward all casualty reports.
- (2) Maintain theater casualty database.
- (3) Next-of-kin verification.

c. Theater casualty processing systems.

- (1) Defense Casualty Information Processing System (DCIPS).
- (2) Theater Medical Data Store (TMDS).
- (3) Transportation Command (TRANSCOM) Regulation and Command and Control Evacuating System.

d. Theater Army Casualty Record Center (TACREC).

e. Theater casualty trackers.

f. Fatal accident briefs.

g. Theater casualty organizational responsibilities.

4. Identify required Line of Duty (LOD) actions.

a. LOD determinations / investigations.

b. Processing timelines.

- (1) Medical Treatment Facility (MTF).
- (2) Unit commander.
- (3) Appointing authority.
- (4) Investigating Officer (IO).
- (5) Final approving authority.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Score the Soldier GO if all performance measures are passed (P). Score the Soldier NO GO if any performance measure is failed (F). If the Soldier fails any performance measure, show what was done wrong and how to perform it correctly.

Evaluation Preparation: This task can be evaluated by use of the performance measures as listed. This method of evaluation is appropriate if the Soldier performs the task on the job. Allow the Soldier to practice until the Soldier feels qualified and prepared for the evaluation. Then have the Soldier perform the task, using the materials listed in the CONDITIONS statement above. Score the Soldier "PASS" or "FAIL" as determined by the performance.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Explained the doctrinal mission of Casualty Operations in Theater.			
2. Defined the principles of Casualty Operations.			
3. Identified elements of Theater Casualty Management.			
4. Identified required Line of Duty (LOD) actions.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	AR 600-25	SALUTES, HONORS, AND VISITS OF COURTESY	Yes	No
	AR 600-8-4	Line of Duty Policy, Procedures, and Investigations	Yes	Yes
	AR 638-2	ARMY MORTUARY AFFAIRS PROGRAM	Yes	No
	AR 638-8	ARMY CASUALTY PROGRAM	Yes	Yes
	DD FORM 93	RECORD OF EMERGENCY DATA	Yes	No
	FM 1-0	Human Resources Support http://armypubs.army.mil/doctrine/DR_pubs/dr_a/pdf/fm1_0.pdf	Yes	No
	PAM 638-8	PROCEDURES FOR THE ARMY CASUALTY PROGRAM	Yes	Yes
	SGLV FORM 8286	Servicemen's Group Life Insurance Election and Certificate	Yes	No
	SOFTWARE-DCIPS	Defense Casualty Information Processing System Software	Yes	No
	USER GUIDE DCIPS	Defense Casualty Information Processing System Forward User Guide	Yes	No

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

Safety: In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.

Prerequisite Individual Tasks : None

Supporting Individual Tasks : None

Supported Individual Tasks : None

Supported Collective Tasks :

Task Number	Title	Proponent	Status
12-9-1226	Monitor Human Resources Support	12 - Adjutant General (Collective)	Proposed
12-9-1234	Plan Establishment of Theater Casualty Assistance Center	12 - Adjutant General (Collective)	Approved

ICTL Data :

ICTL Title	Personnel Type	MOS Data
420A - Human Resources Technician - CW3/CW4	Warrant Officer	MOS: 420A, Skill Level: CW3, Duty Pos: USI