NOTIONAL MILPER MESSAGE NUMBER : HRMQC -123
AHRC-MSP-O
FY07 LIEUTENANT COLONEL, MANEUVER, FIRES & EFFECTS (MFE), OPERATIONS SUPPORT (OS) AND FORCE SUSTAINMENT (FS) ZONES OF CONSIDERATION

Issued: [08/01/06]

A. AR 600-8-29 OFFICER PROMOTIONS

B. AR 623-3 EVALUATION REPORTING SYSTEM

C. AR 640-30 PHOTOGRAPHS FOR MILITARY PERSONNEL FILES

D. AR 600-8-104 MILITARY PERSONNEL INFORMATION MANAGEMENT/RECORDS

E. DA PAM 640-1 OFFICERS' GUIDE TO THE OFFICER RECORD BRIEF

1. THIS MILPER MESSAGE WILL EXPIRE NLT OCT 2020.

2. POLICY.

A. SELECTION BOARDS WILL CONVENE ON 12 FEB 07 TO CONSIDER ELIGIBLE MAJORS ON THE ACTIVE DUTY LIST FOR PROMOTION TO LIEUTENANT COLONEL. THE BOARDS WILL RECESS ON OR ABOUT 7 MAR 07. OFFICERS ELIGIBLE FOR CONSIDERATION HAVE THE FOLLOWING ACTIVE DUTY DATES OF RANK (ADOR).

(1) ZONES OF CONSIDERATION FOR ALL MANEUVER, FIRES & EFFECTS (MFE) WITH THE FOLLOWING BRANCHES AND FUNCTIONAL AREAS: INFANTRY (11), FIELD ARTILLERY (13), AIR DEFENSE ARTILLERY (14), AVIATION (15), SPECIAL FORCES (18), ARMOR (19) ENGINEER (21), INFORMATION OPERATIONS (30), MILITARY POLICE (31), PSYCHOLOGICAL OPERATIONS (37), CIVIL AFFAIRS (38), PUBLIC AFFAIRS (46) AND CHEMICAL (74).

FOR MFE:

ABOVE THE ZONE:	MAJORS WITH AN ADOR OF 30 SEP 01 AND EARLIER
PROMOTION ZONE:	MAJORS WITH AN ADOR OF 1 OCT 01 THRU 30 SEP 02
BELOW THE ZONE:	MAJORS WITH AN ADOR OF 1 OCT 02 THRU 29 SEP 03

(2) ZONES OF CONSIDERATION FOR ALL OPERATIONS SUPPORT (OS) WITH THE FOLLOWING BRANCHES AND FUNCTIONAL AREAS: TELECOMMUNICATIONS SYSTEM ENGINEER (24), SIGNAL (25), INTELLIGENCE, STRATEGIC INTELLIGENCE (34), MILITARY INTELLIGENCE (35), SPACE OPERATIONS (40), PERMANENT ACADEMY PROFESSOR (47), FOREIGN AREA OFFICER (48), OPERATIONS RESEARCH & SYSTEMS ANALYSIS (49), FORCE MANAGEMENT (50), NUCLEAR & COUNTERPROLIFERATION (52), INFORMATION SYSTEMS MANAGEMENT (53), SIMULATIONS OPERATIONS (57) AND STRATEGIC PLANS & POLICY (59).

FOR OS:

ABOVE THE ZONE: MAJORS WITH AN ADOR OF 30 SEP 01 AND EARLIER

PROMOTION ZONE: MAJORS WITH AN ADOR OF 1 OCT 01 THRU 30 SEP 02

BELOW THE ZONE: MAJORS WITH AN ADOR OF 1 OCT 02 THRU 29 SEP 03

(3) ZONES OF CONSIDERATION FOR ALL FORCE SUSTAINMENT (FS) WITH THE FOLLOWING BRANCHES AND FUNCTIONAL AREAS: ADJUTANT GENERAL (42), HUMAN RESOURCES (43), FINANCE (44), COMPTROLLER (45), ACQUISTION (51), TRANSPORTATION (88), MULTIFUNCTIONAL LOGISTICS (90), ORDNANCE (91), AND QUARTERMASTER (92).

FOR FS:

ABOVE THE ZONE: MAJORS WITH AN ADOR OF 30 SEP 01 AND EARLIER

PROMOTION ZONE: MAJORS WITH AN ADOR OF 1 OCT 01 THRU 30 SEP 02

BELOW THE ZONE: MAJORS WITH AN ADOR OF 1 OCT 02 THRU 29 SEP 03

B. CDR, HRC-ALEXANDRIA WILL SUBMIT NAMES OF ELIGIBLE OFFICERS TO THE SELECTION BOARD. SELECTIONS WILL BE MADE UNDER THE METHODS DESCRIBED IN REF A.

C. SELECTIVE CONTINUATION (SELCON) BOARDS WILL BE HELD AT THE CONCLUSION OF THE FY07 LIEUTENANT COLONEL(MFE, OS, FS) PROMOTION BOARDS TO CONSIDER OFFICERS TWICE NONSELECTED FOR PROMOTION AS A RESULT OF THESE BOARDS.

(1) IN ACCORDANCE WITH THE TEMPORARY SUSPENSION OF 10 U.S.C., SECTION 637 (A) (3) AND DODI 1320.8, MAJORS RECOMMENDED FOR SELCON WILL HAVE THEIR MANDATORY RETIREMENT DATE (MRD) DEFERRED FOR INCREMENTS OF THREE YEARS NOT TO EXTEND BEYOND THE DATE OF THE OFFICER'S 62ND BIRTHDAY, OR BEYOND 30 YEARS OF COMMISSIONED SERVICE.

(2) OFFICERS WITH AN APPROVED RETIRMENT WITHIN 90 DAYS OF THE BOARD CONVENE DATE MUST CONTACT RETIREMENTS AND SEPARATIONS BRANCH, OFFICER PERSONNEL MANAGEMENT DIVISION, ARMY HUMAN RESOURCES COMMAND (AHRC-OPD-A, 200 STOVALL STREET, ALEXANDRIA, VA 22332-0413) TO WITHDRAW A VOLUNTARY RETIREMENT REQUESTING TO BE CONSIDERED BY THE SELCON BOARD. WITHDRAWALS OF RETIREMENT REQUESTS MUST BE MADE NLT 5 FEB 07.

(3) IN ACCORDANCE WITH AR 600-8-24, OFFICERS WILL BE NOTIFIED ONCE RESULTS OF THE SELCON BOARD ARE APPROVED. AN OFFICER WILL ELECT TO ACCEPT SELECTIVE CONTINUATION OR DECLINES CONTINUATION. FUTURE PROMOTION SELECTION BOARDS MAY CONSIDER OFFICERS AS LONG AS THE OFFICER REMAINS ELIGIBLE FOR CONSIDERATION.

D. IAW CJCSI 1330.02C AND U.S.C. TITLE 10, THE ARMY MUST IDENTIFY FOR PROMOTION BOARD MEMBERS ALL OFFICERS WHO HAVE THE JOINT SPECIALTY (3L) AND ALL OFFICERS WHO ARE SERVING OR HAVE SERVED IN A JOINT DUTY ASSIGNMENT. OFFICERS MOVING INTO OR OUT OF A JDAL BILLET WITHIN 60 DAYS OF THE CONVENE DATE OF THE BOARD MUST CLOSELY COORDINATE DEPARTURE AND ARRIVAL DATES WITH THEIR ASSIGNMENT OFFICERS OR THE HRC JOINT POLICY OFFICE. IN ORDER FOR AN OFFICER TO BE CONSIDERED SERVING IN A JDAL BILLET, HE/SHE MUST HAVE SIGNED IN TO THE UNIT BEFORE

MIDNIGHT (EASTERN TIME) THE DAY PRIOR THE BOARD CONVENE DATE AND HAVE CONFIRMED NOTIFICATION FROM THE HRC JOINT POLICY OFFICE (DSN 221-8129/5185 OR ON THE WEB AT HTTPS://WWW.HRC.ARMY.MIL/SITE/PROTECT/ACTIVE/OPDISTJP/INDEX.HTM).

E. TITLE 10 USC, SECTION 614 REQUIRES THAT THE NAME AND DATE OF RANK OF THE JUNIOR AND SENIOR OFFICERS IN THE PROMOTION ZONE, AS OF THE DATE OF THIS ANNOUNCEMENT, BE IDENTIFIED. THE JUNIOR AND SENIOR OFFICERS IN THE PROMOTION ZONE ARE AS FOLLOWS:

(MFE)

SENIOR OFFICER: REED, SHERRI K. ADOR: 20011001

JUNIOR OFFICER: BEAN, JAMES E. ADOR: 20020917

(OS)

SENIOR OFFICER: SADLER, THOR P. ADOR: 20011001

JUNIOR OFFICER: KLOCK, KENNETH FRED L. ADOR: 20020930

(FS)

SENIOR OFFICER: SUTTON, GLEN E. ADOR : 20011001

JUNIOR OFFICER: DIXON, ROBERT A., JR. ADOR: 20020925

3. EVALUATION REPORTS.

A. IN ORDER TO BE ELIGIBLE FOR CONSIDERATION BY THE BOARD, ALL MANDATORY OR OPTIONAL OERS MUST BE RECEIVED, ERROR FREE, IN THE EVALUATION REPORTS BRANCH, HRC-ALEXANDRIA (AHRC-MSE-R) NLT AND BY CLOSE OF BUSINESS ON 1FEB 07. OERS RECEIVED ON 1 FEB 07 BUT AFTER CLOSE OF BUSINESS WILL HAVE A RECEIVE DATE OF THE NEXT BUSINESS DAY.

B. THE MORATORIUM ALLOWING THE OLD VERSIONS OF THE DA FORM 67-9 (OER) TO BE SUBMITTED FOR PROCESSING HAS ENDED. ALL NEWLY GENERATED EVALUATION REPORTS MUST BE PREPARED ON THE DA FORM 67-9 DATED MARCH 06. TO CAPITALIZE ON THE LATEST PUREDGE (PE) TECHNOLOGY, RATING OFFICIALS SHOULD BE USING AT LEAST A PE V6 VERSION OF THIS FORM (NUMBER LOCATED ON THE LOWER RIGHT HAND CORNER).

C. CODE 11, PROMOTION REPORT:

(1) UP PARA 3-50, AR 623-3, AN OFFICER WHO WAS PREVIOUSLY CONSIDERED FROM EITHER ABOVE-THE-ZONE OR PROMOTION ZONE, BUT NOT SELECTED FOR PROMOTION BY THE BOARD WHICH CONVENED ON 6 MAR 06 WILL REQUIRE A PROMOTION REPORT (CODE 11) IF THE CRITERIA OF PARA 3-50, AR 623-3 ARE MET. OFFICERS WHO HAVE RECEIVED AN OER WITH A "THRU DATE" OF 6 MAR 06 OR LATER ARE NOT ELGIBILE FOR THIS REPORT.

(2) THE REQUIRED "THRU DATE" FOR PROMOTION REPORTS (CODE 11) IS 3 NOV 06.

D. CODE 09, COMPLETE-THE-RECORD REPORT:

(1) UP PARA 3-60, AR 623-3, A CODE 09 COMPLETE-THE-RECORD OER IS OPTIONAL FOR OFFICERS WHO MEET THE CRITERIA OF PARA 3-60, AR 623-3. A REMINDER THAT OFFICERS BEING CONSIDERED IN THE BELOW-THE-ZONE CATEGORY FOR PROMOTION ARE NOT ELIGIBLE FOR A COMPLETE-THE-RECORD OER.

(2) THE REQUIRED "THRU DATE" FOR COMPLETE-THE-RECORD REPORTS (CODE 09) IS 3 NOV 06.

E. REPORTS THAT ARRIVE ERROR FREE AT HRC-ALEXANDRIA (AHRC-MSE-R) ON OR BEFORE 1 FEB 07 AND ARE ACCEPTED FOR FILING BY EVALUATION REPORTS BRANCH WILL BE MADE AVAILABLE TO THE SELECTION BOARD.

F. OERS MUST BE FORWARDED TO HRC USING AKO "MY FORMS" (A PUREDGE FORM WITH DIGITAL SIGNATURES) OR AS A MAILED PAPER COPY. ONLY THOSE OFFICERS WHO ARE CURRENTLY IN A CONTINGENCY AREA OF OPERATION MAY HAVE THEIR REPORTS SUBMITTED VIA EMAIL ATTACHMENT THROUGH AN AUTHORIZED SENDER, EMAIL: TAPCMSESR@CONUS.ARMY.MIL. HRC CAREER MANAGERS ARE NOT AUTHORIZED TO ACCEPT OERS IN ANY FORMAT FOR DIRECT PLACEMENT IN THE OMPF. IN ADDITION, ANY REPORT FORWARDED THROUGH CAREER MANAGER MUST STILL MEET TIMELINES IN PARAGRAPHS DISCUSSED ABOVE. ALL REPORTS MUST COME THROUGH THE EVALUATION REPORTS BRANCH USING NORMAL PROCESSING CHANNELS.

G. COMMANDERS AT ALL LEVELS SHOULD MAKE A SPECIAL EFFORT TO ENSURE THAT ALL EVALUATION REPORTS DUE ARE SUBMITTED ON ELIGIBLE OFFICERS IN THEIR COMMAND.

H. POC FOR OER PROCUDURAL MATTERS IS MR. DARIO VELASQUEZ, EVALUATION REPORTS BRANCH, (AHRC-MSE-R), DSN 221-3220 OR COMMERCIAL (703) 325-3220.

4. ALL OFFICERS IN THE ZONES OF CONSIDERATION MAY, IF DESIRED, SUBMIT CORRESPONDENCE TO THE PRESIDENT OF THE BOARD.

A. INDIVIDUAL MEMORANDUMS SHOULD INCLUDE THE OFFICER'S NAME AND SSN, AND ONLY THOSE MATTERS DEEMED IMPORTANT IN THE CONSIDERATION OF AN OFFICER'S RECORD. THEY SHOULD BE ADDRESSED TO PRESIDENT, FY07 LIEUTENANT COLONEL, MFE, OS OR FS (USE APPROPRIATE CATEGORY) PROMOTION SELECTION BOARD, ATTN: AHRC-MSB, 200 STOVALL STREET, ALEXANDRIA, VIRGINIA 22332-0441. MEMORANDUMS MUST ARRIVE AT THE DA SECRETARIAT NOT LATER THAN THE DAY BEFORE THE DATE THE BOARD CONVENES TO BE CONSIDERED.

B. TITLE 10, U.S. CODE, SECTION 1174, STATES, IN PART, THAT AN OFFICER DISCHARGED FOR TWICE FAILING OF SELECTION FOR PROMOTION TO THE NEXT HIGHER GRADE IS NOT ENTITLED TO SEPARATION PAY UNDER THIS SECTION IF EITHER (OR BOTH) OF THOSE FAILURES OF SELECTION FOR PROMOTION WAS BY THE ACTION OF A SELECTION BOARD TO WHICH THE OFFICER SUBMITTED A REQUEST IN WRITING NOT TO BE SELECTED FOR PROMOTION OR WHO OTHERWISE DIRECTLY CAUSED HIS/HER NONSELECTION THROUGH WRITTEN COMMUNICATION TO THE BOARD.

C. ANY MEMORANDUMS/LETTERS CONSIDERED BY A BOARD WILL BECOME A MATTER OF RECORD FOR THE BOARD AND WILL BE RETAINED BY CDR, HRC-ALEXANDRIA. MEMORANDUMS TO A BOARD (INCLUDING ENCLOSURES) WILL NOT BE FILED IN AN OFFICER'S OMPF.

D. COMMUNICATIONS OR MEMORANDUMS OF RECOMMENDATION FROM OTHER PARTIES ON BEHALF OF OFFICERS ELIGIBLE FOR CONSIDERATION WILL NOT BE PROVIDED TO THE BOARD UNLESS FORWARDED BY THE OFFICER BEING CONSIDERED.

5. DIGITAL PHOTOGRAPHS ARE FURNISHED TO ALL CENTRALIZED DA OFFICER SELECTION BOARDS. IN VIEW OF THE EMPHASIS ON OFFICIAL PHOTOS, ALL OFFICERS ARE ENCOURAGED TO REVIEW THEIR **DAPMIS** PHOTO AND SUBMIT A NEW ONE, IF REQUIRED BY AR 640-30. IF THE OFFICER IS ASSIGNED TO AN AREA WHERE THE PHOTOGRAPHIC FACILITY DOES NOT HAVE **DAPMIS** UPLOAD CAPABILITY, THE PHOTOGRAPHER MUST SAVE THE PHOTOGRAPHS AS A .JPG FILE WITH 300 DPI (ABOUT 350K FILE SIZE), 4 INCHES WIDE BY 6 INCHES LONG AND EMAIL THEM TO DAPMIS@CONUS.ARMY.MIL . OFFICERS ASSIGNED TO AN AREA (INCLUDING HOSTILE FIRE AREAS) WHERE PHOTOGRAPHIC FACILITIES ARE NOT AVAILABLE OR CONDITIONS PREVENT THEM FROM BEING PHOTOGRAPHED, ARE TEMPORARILY EXEMPT FROM SUBMITTING NEW PHOTOGRAPHS EVERY FIVE YEARS. THESE SOLDIERS WILL BE PHOTOGRAPHED WITHIN 90 DAYS FROM REASSIGNMENT TO AN AREA WHERE PHOTOGRAPHIC FACILITIES ARE AVAILABLE.

6. THE FY07 LIEUTENANT COLONEL MFE, OS AND FS PROMOTION SELECTION BOARDS WILL OFFER THE NEW CAPABILITY OF MY BOARD FILE. ONLY THOSE ELIGIBLE OFFICERS FOR THESE BOARDS ARE AUTHORIZED TO ACCESS MY BOARD FILE AT THIS TIME. ACCESS TO VIEW MY BOARD FILE WILL OPEN ON 10 DEC 06 AND CLOSE ON 6 FEB 07. TO ACCESS MY BOARD FILE ELIGIBLE OFFICERS MAY SELECT THE MY BOARD FILE (MBF) ICON AT HTTPS://WWW.HRC.ARMY.MIL OR TYPE THE SPECIFIC URL HTTPS://ISDRAD16.HOFFMAN.ARMY.MIL/MYBOARDWEB/MAINPAGES/LDAPLOGON.JSP .

A. MY BOARD FILE HAS BEEN DEVELOPED TO ALLOW OFFICERS IN THE ZONES OF CONSIDERATION ONE LOCATION TO VIEW THEIR ENTIRE BOARD FILE. MY BOARD FILE INCLUDES THE PERFORMANCE SECTION OF THE OMPF, PHOTO AND ORB. THE SYSTEM WILL PROVIDE THE FOLLOWING:

(1) A WEB-BASED SECURE ENVIRONMENT

(2) AKO SIGN ON AND AUTHENTICATION

(3) EMAIL NOTIFICATION OF BOARD ANNOUNCEMENTS AND CHANGES TO THE BOARD FILE, SUCH AS A NEW DOCUMENT BEING ADDED AFTER AN OFFICER HAS USED THE ON-LINE CERTIFICATION FEATURE.

(4) AN ELECTRONIC NOTE PAD FOR OFFICERS TO ASSIST IN CONSISTENT DISCUSSIONS/COMMUNICATIONS WITH THEIR RESPECTIVE CAREER MANAGERS ON THE STATUS OF MISSING OR INCORRECT ITEMS.

B. SIGNED ORBS ARE NOT REQUIRED FOR THIS BOARD. ELIGIBLE OFFICERS MUST CERTIFY THEIR BOARD FILES ELECTRONICALLY THROUGH MY BOARD FILE.

C. MPD/PSB/PD/BCT'S AND COMMANDERS SHOULD ENSURE THAT ALL ELIGIBLE OFFICERS ACCESS, THOROUGHLY REVIEW AND CERTIFY THEIR BOARD FILE.

7. ELIGIBLE OFFICERS MUST SEND DOCUMENTS FOR UPDATE (OTHER THAN OERS) BY MEMORANDUM TO CDR, HRC-ALEXANDRIA (AHRC-MSR-S) (SELECTION BOARD PROCESSING UNIT), 200 STOVALL STREET, ALEXANDRIA, VA 22332-0444. SUBMIT ONLY DOCUMENTS WHICH ARE AUTHORIZED FOR FILING BY AR 600-8-104. DOCUMENTS FORWARDED FOR UPDATE BY MPD/PSB/PD/BCTS IN BULK WILL NOT BE EXPEDITIOUSLY PROCESSED, AND THEREFORE MAY NOT BE SEEN BY THE SELECTION BOARD.

8. MPD/PSB/PD/BCT'S WILL RECEIVE A BY-NAME LISTING OF ELIGIBLE ABOVE-THE-ZONE (AZ), PROMOTION ZONE (PZ) AND BELOW-THE-ZONE (BZ) OFFICERS UNDER SEPARATE COVER. COMMANDERS WILL ENSURE THAT THE LIST INCLUDES ALL ELIGIBLE AZ, PZ AND BZ OFFICERS ASSIGNED TO THEIR COMMAND. FORWARD NOTIFICATION OF AN OMISSION OF AN OFFICER'S NAME OR OF INCLUSION OF AN OFFICER WHO IS NOT ELIGIBLE WITHOUT DELAY TO CDR, HRC-ALEXANDRIA, ATTN: AHRC-MSP-O TO ARRIVE NLT 5 FEB 07. MPD/PSB/PD/BCT'S MUST GIVE DUE CONSIDERATION TO AVERAGE MAIL TRANSIT OR MESSAGE TRANSMISSION TIME AS WELL AS TO THE LIMITED TIME PERIOD AVAILABLE FOR REVIEWING ELIGIBILITY LISTS AND FOR PROCESSING ORB/OMPF UPDATES.

9. NOTE THAT OFFICERS WITH AN APPROVED SEPARATION DATE WITHIN 90 DAYS OF THE CONVENE DATE OF THE BOARD (I.E. SEPARATION DATE THRU 12 MAY 07) ARE NOT ELIGIBLE FOR CONSIDERATION.

10. TO ENSURE THE ACCURATE ASSIGNMENT OF PROMOTION SEQUENCE NUMBERS TO THOSE OFFICERS WHO WILL BE RECOMMENDED FOR PROMOTION BY THIS BOARD, MPD/PSB/PD/BCT'S MUST:

A. VERIFY EACH ELIGIBLE OFFICER'S 1LT THROUGH MAJ ADOR, ACTIVE FEDERAL COMMISSIONED SERVICE (AFCS) AS OF 30 SEP 07, BASIC DATE OF APPOINTMENT (DTRA), COMPONENT (COMPT) AND DATE OF BIRTH (DOB) AS PUBLISHED ON THE BY-NAME ELIGIBILITY LIST.

B. REPORT ALL DATA CORRECTIONS MADE TO OFFICER PROMOTIONS SECTION (AHRC-MSP-O) BY 5 FEB 07.

C. SEND COMPLETED DOCUMENTS TO THE CORRECT OFFICE: OERS TO AHRC-MSE-R AND MEMORANDUMS TO THE BOARD TO AHRC-MSB.

11. MPD/PSB/PD/BCT'S COOPERATION AND SUPPORT WILL PREVENT ERRONEOUS CONSIDERATION FOR PROMOTIONS, IMPROVE THE ACCURACY OF INFORMATION CONTAINED ON TAPDB AND ENSURE OFFICERS ARE CORRECTLY SEQUENCED ON PROMOTION LISTS.

12. MPD/PSB/PD/BCT'S AND ELIGIBLE OFFICERS WHO SUBMIT CORRESPONDENCE EITHER TO THE PROMOTION BOARD (AHRC-MSB) OR TO THE SELECTION BOARD PROCESSING UNIT (AHRC-MSR-S) FOR OMPF UPDATES MUST ENSURE THAT THE PROPER OFFICE SYMBOL IS USED IN THE FORWARDING ADDRESS. PREVIOUSLY, SOME CORRESPONDENCE HAS REACHED HRC-ALEXANDRIA WITH INCORRECT ADDRESSES AND SUCH CORRESPONDENCE MAY NOT REACH THE APPROPRIATE RECIPIENT ON TIME.

13. THE POINT OF CONTACT FOR ADMINISTRATIVE AND PROCEDURAL PROMOTION CONSIDERATION MATTERS IS OFFICER PROMOTIONS SECTION, (AHRC-MSP-O), DSN 221-9340, COMMERCIAL (703) 325-9340. E-MAIL ADDRESSES ARE TAPCMSP0@CONUS.ARMY.MIL, JEAN.SATISFIELD@CONUS.ARMY.MIL, CARLEY.JEFFRIES@CONUS.ARMY.MIL AND TRULY.MOSER@CONUS.ARMY.MIL. POINT OF CONTACT FOR OMPF/MY BOARD FILE IS ROSE CHISOLM, (AHRC-MSR-S), DSN 221-8651, COMMERCIAL (703) 325-8651, E-MAIL ADDRESS IS OFFRCDS@CONUS.ARMY.MIL. OFFICERS SHOULD DIRECT QUESTIONS CONCERNING ORB CHANGES/CORRECTIONS TO THEIR SERVICING MPD/PSB/PD/BCT OR THE APPROPRIATE CAREER MANAGEMENT BRANCH. POINT OF CONTACT FOR OER PROCEDURAL MATTERS IS MR. DARIO VELASQUEZ, EVALUATION REPORTS BRANCH, (AHRC-MSE-R), DSN 221-3220, COMMERCIAL (703) 325-3220. E-MAIL ADDRESS IS DARIO.VELASQUEZ@CONUS.ARMY.MIL.