



Course Resource Model (CRM) Lesson Plan Quality Control (QC) Job Aid

Individual Training and Education Division (ITED)
Training Development Directorate (TDD)

LESSON TITLE:	
LESSON ID:	
VERSION:	
COURSE:	
DEVELOPER:	
DATE:	

SECTION I. ADMINISTRATIVE DATA		YES	NO	NA
1.	Lesson Plan Title: If the lesson is task-based , does the lesson plan title match or closely resemble the subject of the taught task? If education-based , does the title describe the subject or focus of the lesson? See <i>TP 350-70-14, para 3-4.</i>			
2.	Lesson Plan ID: Does the lesson ID comply with the proper format? See <i>TDD Training Development Guide, Appendix D.</i>			
3.	Version Code: Does the version and edition number comply with the whole number + decimal + whole number format? (e.g., 8.0; 8.3) See <i>TP 350-70-14, Figure 7-2.</i>			
4.	Authoritative Source: Is the lesson plan linked to an authoritative (e.g., ICTL, Commandant Directive, Army regulations or doctrine, etc.) source?			
5.	Foreign Disclosure. Is the Foreign Disclosure correct?			
6.	Individual Tasks. Are individual tasks listed as taught/supported/reinforced and in an Approved status? (task-based lessons only)			
7.	Knowledge. Every lesson must teach at least one skill or knowledge. Is at least one Knowledge listed as taught? See <i>TP 350-70-14 para 7-19.</i>			
8.	Knowledge. Is there a Knowledge Taught/Lesson Title/TLO/LSA connection?			
9.	Knowledge. Does the Knowledge listed contain information required to perform a skill or performance step?			
10.	Skill. Every lesson must teach at least one skill or knowledge. Does the Skill listed reflects the ability required to perform a job related activity? See <i>TP 350-70-14 para 7-19.</i>			
11.	Academic Hours. Is the instructional time (academic time) required to present the required learning documented for each LSA? See <i>TP 350-70-14 para 7-14 and TP 350-70-9 para B-7.</i>			

		YES	NO	NA
12.	Instructor Actions. Are Instructor Actions identified? (if applicable)			
13.	References. Are references instructors/students will use identified and current?			
14.	Classroom. Is the classroom and the Unit of Measure used correct? (e.g. Persons, Square Feet, etc.)			
SECTION II. INTRODUCTION				
15.	Method of Instruction (MOI). Is the MOI identified?			
16.	Mode of Delivery (MOD). Is the MOD identified?			
17.	Instructor Type. Is the Instructor Type (military or civilian), ICH/non-ICH and I:S ratio identified?			
18.	Motivator. Motivator included designed to gain the students' attention? See TP 350-70-14 para 6-16c.			
19.	Terminal Learning Objective (TLO). Was only one TLO created using the individual critical task/competency identified during analysis? The TLO is the main objective of a lesson. and must describes exactly what the student is capable of performing (the action/behavior), under the stated conditions. See TP 350-70-14 para 7-6 c (1).			
20.	Action Statement. Does the learning objective action statement begin with a present tense TRADOC-approved action verb? See 350-70-14, figure 7-4 and action verb from TP 350-70-1, Table E-2.			
21.	Conditions Statement. Does the conditions statement describe the correct settings or situation under which the lesson is taught? See TP 350-70-14 figure 7-5.			
22.	Standards Statement. Does the learning objective standards statement describe the minimum acceptable end result of the learning to be achieved? Is the standards statement measurable and provide the criteria or degree of achievement for learning objective? See TP 350-70-14 figure 7-1.			
23.	Standards Statement. Do the standards listed line up with the task standard? (task-based lessons only)			
24.	Instructional Lead-in. Is an Instructional Lead-in included?			
SECTION III. PRESENTATION				
25.	TLO – LSA/ELO. LSAs-Instructor type (ICH or non-ICH) and I:S Ratio correct?			
26.	Method of Instruction (MOI). Is the MOI identified?			
27.	Mode of Delivery (MOD). Is the MOD identified?			

		YES	NO	NA
28.	Instructor Type. Is the Instructor Type (military or civilian), ICH/non-ICH and I:S ratio identified?			
29.	Time of Instruction (TOI). This the TOI specified?			
30.	Media Type. Is Media Type identified?			
31.	Other Media. Is Other Media identified? <i>(if applicable)</i>			
32.	Security Classification. Is the Security Classification specified?			
33.	LSAs. Do the LSAs line up properly with the task performance steps? <i>(task-based lessons only)</i>			
34.	LSAs. Do the LSAs contain significant educational content?			
35.	Check on Learning (COL). Are COLs included for all LSAs and contain actual COL material? <i>(not just a directive for the instructor to conduct a COL).</i>			
36.	Review Summary. Are Review Summaries included for all LSAs and contain actual review/summary material? <i>(not just a directive for the instructor to conduct a review).</i>			
SECTION IV. SUMMARY				
37.	Method of Instruction (MOI). Is the MOI identified?			
38.	Mode of Delivery (MOD). Is the MOD identified?			
39.	Instructor Type. Is the Instructor Type (military or civilian), ICH/non-ICH and I:S ratio identified?			
40.	Time of Instruction (TOI). This the TOI specified?			
41.	Check on Learning (COL). Is a COL included and contain actual COL material? <i>(not just a directive for the instructor to conduct a COL).</i>			
42.	Review Summary. Is a Review Summary included and contain actual review/summary material? <i>(not just a directive for the instructor to conduct a review).</i>			
SECTION V. STUDENT EVALUATION				
43.	Testing Requirements. Are testing or assessment requirements specified?			
44.	Feedback Requirements. Are feedback requirements specified?			
COMMENTS:				